

## **CAREER OPPORTUNITIES**

### **INTRODUCTION**

The Kenya Electricity Transmission Company Limited (KETRACO) is a 100% state-owned corporation incorporated on 2<sup>nd</sup> December, 2008 under the Company's Act, Cap 486 as a State Corporation pursuant to the Sessional Paper No. 4 of 2004 on Energy. The Mandate of the Company is to plan, design, construct, own, operate and maintain high voltage electricity transmission grid and regional power interconnectors.

KETRACO's Vision is to provide a Stable Power Grid that will Transform Lives in the Region and Beyond. The Mission of the Company is to provide a stable electricity grid and facilitate power trade for sustainable socio-economic development.

The Company invites applications from suitable individuals to fill the following positions: -

### **SENIOR OFFICER, PROJECT PLANNING & ECONOMIC REGULATION (KET 5) ONE (1 POSITION) REF: KETRACO/5/1C/40/173/VOL II – B (02/2025) ON PERMANENT & PENSIONABLE TERMS**

**Reporting to the Manager, Strategy and Corporate Planning**

#### **Job purpose**

This job is responsible for undertaking project planning, economic appraisal of projects, tariffs setting and economic regulatory affairs in the Company.

#### **Key Responsibilities;**

- i). Coordinating estimation of transmission license fees and other relevant national and regional economic regulatory obligations for the Company;
- ii). Developing draft advisory services to the Management on Transmission tariffs and other regulatory obligations;
- iii). Providing support for effective linkages with the Ministry of Energy, Regulatory Agency and other utilities during Retail Tariffs reviews and hearings and during the development of national and sector plans;
- iv). Reviewing the drafting Managing Director's report, business performance review and the Company's performance review as inputs into the Company annual reports;
- v). Supervising performance and capacity building of the staff in the unit.

- vi). Preparing Transmission tariffs and wheeling charges and provides inputs into the associated interconnection and wheeling agreements;
- vii). Undertaking drafting of the Transmission Master Plan;
- viii). Developing responses to the regulatory agency and other utilities during tariff reviews and hearings;
- ix). Preparing proposals and concepts for financing & investment strategies for the organization in line with the Transmission Master Plan;
- x). Undertaking financial and economic evaluation of new projects during feasibility studies and projects appraisal;
- xi). Coordinating engagements and activities on the pilot PPP program with the Public Private Partnership (PPP) Unit and development partners including drafting of requests for support, framework development and projects preparation documents;
- xii). Outlining frameworks for regional electricity trade and open access for the organization in liaison with other sector utilities and regional power organizations;
- xiii). Undertaking the drafting of the management paper on the estimated annual transmission licence fees;
- xiv). Reviewing generation projects feasibility studies to ensure alignment with the company planned projects, sector plans, national plans and in line with the regulatory and policy framework;
- xv). Representing the Company's interest in the drafting of regional, national and sector policies and regulatory frameworks.

### **Qualifications & Skills required**

- i). A Bachelor's degree in Economics/Project Planning/Strategic Management or related field from a recognized institution.
- ii). Must have Economic/Utility regulation course lasting not less than ten (10) days.
- iii). Supervisory or Management course lasting not less than two (2) weeks.
- iv). Must have six (6) years relevant work experience.

**Working condition** - Office setting and field visits.

### **MANDATORY REQUIREMENTS FOR ALL POSITIONS**

**Applicants MUST provide the following documents on application:-**

- i). A Signed application letter;
- ii). A detailed Curriculum Vitae indicating current and previous employers, positions held, level of education, current and expected salary, notice period required to take up appointment and names of at least three professional referees;
- iii). Copies of academic and professional certificates; and
- iv). Copy of National Identification Card or Passport.

**Important Information to note:**

- i). Candidates should provide all the details requested for in the advertisement. It is an offence to include incorrect information in the application;

- ii). Only shortlisted and successful candidates will be contacted;
- iii). Canvassing in any form will lead to automatic disqualification;
- iv). Shortlisted candidates shall be required to produce originals of their National Identity Card, academic and professional certificates during interviews; and
- v). It is a criminal offence to present fake certificates/documents.

**Only Successful candidates will be expected to present the following Chapter Six Clearance Certificates : -**

- a) Valid Certificate of Good Conduct from the Directorate of Criminal Investigations;
- b) Valid Clearance Certificate from Higher Education Loans Board (HELB);
- c) Valid Tax Compliance Certificate from Kenya Revenue Authority (KRA);
- d) Current Clearance from the Ethics and Anti-Corruption Commission (EACC); and
- e) Current Report from an approved Credit Reference Bureau (CRB).

The Company is an Equal Opportunity Employer and is committed to implementing the provisions of the Constitution – Chapter 232 (1) on fair competition and merit, representation of Kenya’s diverse communities and affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities. **THEREFORE, PEOPLE WITH DISABILITIES, THE MARGINALIZED, THE MINORITIES AND FEMALE CANDIDATES ARE ESPECIALLY ENCOURAGED TO APPLY.** Applications without the relevant qualifications, copies of documents/details as sought for will not be considered. Any form of canvassing and giving false information shall lead to automatic disqualification. *Only shortlisted candidates shall be contacted.*

Interested candidates fulfilling the required qualifications should submit their application clearly indicating the position applied for and vacancy Reference No. as the subject heading via the **joblink** posted on KETRACO website. Hard copies shall not be considered.

**NOTE:** These positions are open to **KENYAN Citizens ONLY.**

The successful candidates for the positions will be offered competitive remuneration package in accordance with the Company guidelines. Candidates who meet the above requirements should submit their applications by **17<sup>th</sup> March 2025 at 5.00pm** so as to reach:-

**The Managing Director,  
Kenya Electricity Transmission Company Limited,  
KAWI COMPLEX, 4<sup>th</sup> Floor,  
Popo Road, South C, along Red Cross Road,  
P.O. Box 34942 – 00100,  
NAIROBI.**