

CAREER OPPORTUNITIES

INTRODUCTION

The Kenya Electricity Transmission Company Limited (KETRACO) is a 100% state-owned corporation incorporated on 2nd December, 2008 under the Company's Act, Cap 486 as a State Corporation pursuant to the Sessional Paper No. 4 of 2004 on Energy. The Mandate of the Company is to plan, design, construct, own, operate and maintain high voltage electricity transmission grid and regional power interconnectors.

KETRACO's Vision is to provide a Stable Power Grid that will Transform Lives in the Region and Beyond. The Mission of the Company is to provide a stable electricity grid and facilitate power trade for sustainable socio-economic development.

The Company invites applications from suitable individuals to fill the following positions: -

MANAGER, TRANSMISSION LINES (KET 4) (1 POSITION) REF: KETRACO/5/1C/40/163/VOL II – B (02/2025) ON PERMANENT AND PENSIONABLE.

Reports to **Senior Manager, System Operations and Maintenance.**

Job Purpose

This job is responsible for operations and maintenance of transmission infrastructure to enable the Company achieve stable, available and reliable electricity.

Key Responsibilities

- i). Providing leadership to staff in the Division;
- ii). Coordinating the development of policies, strategies and programs relating to transmission lines;
- iii). Co-ordinating and liaising with the power system and sector players in enabling the transmission lines operational functions;
- iv). Managing of human, financial and material resources assigned to the division;
- v). Co-ordinating preparation of reports, correspondence, and budget requirements for transmission lines maintenance works
- vi). Overseeing the development of scope of works and specifications for transmission lines related maintenance works.
- vii). Overseeing planning of aerial and ground inspections of transmission lines for collection of maintenance planning data;

- viii). Conducting regular meetings with transmission lines engineers and maintenance contractors to review progress of work activities and to program future works;
- ix). Planning for reinforcement projects works and various technical matters related to transmission lines maintenance;
- x). Guiding and mentoring transmission lines engineers as and when required.
- xi). Laying out plans and estimates costs for constructing transmission for transmission lines infrastructure;
- xii). Monitoring quality of work execution, progress and completion schedule of transmission lines maintenance contracts;
- xiii). Evaluating inspection reports and developing corrective maintenance schedules and overseeing their implementation;
- xiv). Estimating labour, material, and other costs for maintenance execution and drawing specifications for purchase of materials and equipment;
- xv). Coordinating evaluation of tenders/bids for transmission lines related maintenance works.
- xvi). Reviewing new developments in electric power transmission for implementation into our grid;
- xvii). Participating in identifying problems involving the transmission lines operations and coming up with solutions;
- xviii). Ensuring acceptance inspection of completed installation and acceptance of the same for connection into the grid;
- xix). Managing staff job performance, career development, capacity building and deployment of skills.

Qualifications & Skills Required

- i). Master's Degree in a relevant field;
- ii). Bachelor's Degree in Electrical Engineering from a recognized institution;
- iii). Registered Professional Engineer with EBK;
- iv). Valid License with EBK;
- v). Corporate Membership to IEK;
- vi). Management Course lasting not less than four (4) weeks from a recognized institution;
- vii). Must have a minimum of eight (8) years relevant work experience.

Working conditions - Office setting and Field setting

MANDATORY REQUIREMENTS FOR ALL POSITIONS

Applicants MUST provide the following documents on application:-

- i). A Signed application letter;
- ii). A detailed Curriculum Vitae indicating current and previous employers, positions held, level of education, current and expected salary, notice period required to take up appointment and names of at least three professional referees;
- iii). Copies of academic and professional certificates; and
- iv). Copy of National Identification Card or Passport.

Important Information to note:

- i). Candidates should provide all the details requested for in the advertisement. It is an offence to include incorrect information in the application;
- ii). Only shortlisted and successful candidates will be contacted;
- iii). Canvassing in any form will lead to automatic disqualification;
- iv). Shortlisted candidates shall be required to produce originals of their National Identity Card, academic and professional certificates during interviews; and
- v). It is a criminal offence to present fake certificates/documents.

Only Successful candidates will be expected to present the following Chapter Six Clearance Certificates : -

- a) Valid Certificate of Good Conduct from the Directorate of Criminal Investigations;
- b) Valid Clearance Certificate from Higher Education Loans Board (HELB);
- c) Valid Tax Compliance Certificate from Kenya Revenue Authority (KRA);
- d) Current Clearance from the Ethics and Anti-Corruption Commission (EACC); and
- e) Current Report from an approved Credit Reference Bureau (CRB).

The Company is an Equal Opportunity Employer and is committed to implementing the provisions of the Constitution – Chapter 232 (1) on fair competition and merit, representation of Kenya’s diverse communities and affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities. **THEREFORE, PEOPLE WITH DISABILITIES, THE MARGINALIZED, THE MINORITIES AND FEMALE CANDIDATES ARE ESPECIALLY ENCOURAGED TO APPLY.** Applications without the relevant qualifications, copies of documents/details as sought for will not be considered. Any form of canvassing and giving false information shall lead to automatic disqualification. *Only shortlisted candidates shall be contacted.*

Interested candidates fulfilling the required qualifications should submit their application clearly indicating the position applied for and vacancy Reference No. as the subject heading via the **joblink** posted on KETRACO website. Hard copies shall not be considered.

NOTE: These positions are open to **KENYAN Citizens ONLY.**

The successful candidates for the positions will be offered competitive remuneration package in accordance with the Company guidelines. Candidates who meet the above requirements should submit their applications by **17th March 2025 at 5.00pm** so as to reach:-

**The Managing Director,
Kenya Electricity Transmission Company Limited,
KAWI COMPLEX, 4th Floor,
Popo Road, South C, along Red Cross Road,
P.O. Box 34942 – 00100,
NAIROBI.**

