



*"Building a World Class National Grid"*  
KENYA ELECTRICITY TRANSMISSION COMPANY LTD.

**SENIOR OFFICER PROJECT PLANNING & ECONOMIC REGULATION - (KET 5)**  
**(IPOSITION) REF: KET/5/1C/40/173-B (9/2023) ON PERMANENT AND**  
**PENSIONABLE**

Reporting to Manager, **Strategy and Corporate Planning**.

**Job Purpose**

The successful candidate will be responsible for undertaking project planning, economic appraisal of projects, tariffs settings and economic regulatory affairs in the Company.

**Key Responsibilities/Duties/Tasks**

- i). Coordinating estimation of transmission license fees and other relevant national and regional economic regulatory obligations for the Company and drafting requisite management reports and papers;
- ii). Developing draft advisory services to the Management on Transmission tariffs and other regulatory obligations;
- iii). Providing support for effective linkages with the Ministry of Energy, Regulatory Agency and other utilities during Retail Tariffs reviews and hearings and during the development of national and sector plans;
- iv). Supervising performance and capacity building of the staff in the unit.
- v). Preparing Transmission tariffs and wheeling charges and provides inputs into the associated interconnection and wheeling agreements;
- vi). Undertaking drafting of the Transmission Master Plan and requisite management paper and reports;
- vii). Developing responses to the regulatory agency and other utilities during tariff reviews and hearings;
- viii). Preparing proposals and concepts for financing & investment strategies for the organization in line with the Transmission Master Plan;
- ix). Undertaking financial and economic evaluation of new projects during feasibility studies and projects appraisal;
- x). Undertaking activities on PPP projects and liaising with the Public Private Partnership (PPP) Unit and development partners including drafting of requests for support, framework development and projects preparation documents;
- xi). Outlining frameworks for regional electricity trade and open access for the organization in liaison with other sector utilities and regional power organizations;

- xii). Reviewing generation projects feasibility studies to ensure alignment with the company planned projects, sector plans, national plans and in line with the regulatory and policy framework;
- xiii). Representing the Company's interest in the drafting of regional, national and sector policies and regulatory frameworks.

#### **Qualifications & Skills required**

- i). Bachelor's degree in Economics/Projects Planning/Strategic Management or related field from a recognized institution;
- ii). Must have Economic/utility regulation course lasting not less than ten (10) days;
- iii). Supervisory or Management course lasting not less than two (2) weeks;
- iv). Must have six (6) years' relevant experience.

**Working Conditions** - Office settings and Field visits.

#### **MANDATORY REQUIREMENTS FOR ALL POSITIONS**

**Applicants MUST provide the following documents on application:-**

- i). A Signed application letter;
- ii). A detailed Curriculum Vitae indicating current and previous employers, positions held, level of education, current and expected salary, notice period required to take up appointment and names of at least three professional referees;
- iii). Copies of academic and professional certificates; and
- iv). Copy of National Identification Card or Passport.

**Important Information to note:**

- i). Candidates should provide all the details requested for in the advertisement. It is an offence to include incorrect information in the application;
- ii). Only shortlisted and successful candidates will be contacted;
- iii). Canvassing in any form will lead to automatic disqualification;
- iv). Shortlisted candidates shall be required to produce originals of their National Identity Card, academic and professional certificates during interviews; and
- v). It is a criminal offence to present fake certificates/documents.

**Only Successful candidates will be expected to present the following Chapter Six Clearance Certificates : -**

- a) Valid Certificate of Good Conduct from the Directorate of Criminal Investigations;
- b) Valid Clearance Certificate from Higher Education Loans Board (HELB);
- c) Valid Tax Compliance Certificate from Kenya Revenue Authority (KRA);
- d) Current Clearance from the Ethics and Anti-Corruption Commission (EACC); and
- e) Current Report from an approved Credit Reference Bureau (CRB).

The Company is an Equal Opportunity Employer and is committed to implementing the provisions of the Constitution – Chapter 232 (1) on fair competition and merit, representation of Kenya’s diverse communities and affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities. **THEREFORE, PEOPLE WITH DISABILITIES, THE MARGINALIZED, THE MINORITIES AND FEMALE CANDIDATES ARE ESPECIALLY ENCOURAGED TO APPLY.** Applications without the relevant qualifications, copies of documents/details as sought for will not be considered. Any form of canvassing and giving false information shall lead to automatic disqualification. *Only shortlisted candidates shall be contacted.*

Interested candidates fulfilling the required qualifications should submit their application clearly indicating the position applied for and vacancy Reference No. as the subject heading via the **joblink** posted on KETRACO website.

**NOTE:** These positions are open to **KENYAN Citizens ONLY.**

The successful candidates for the positions will be offered competitive remuneration package in accordance with the Company guidelines. Candidates who meet the above requirements should submit their applications by **16<sup>th</sup> October 2023** at 5.00pm so as to reach:-

**The Managing Director,  
Kenya Electricity Transmission Company Limited,  
KAWI COMPLEX, 4<sup>th</sup> Floor,  
Popo Road, South C, along Red Cross Road,  
P.O. Box 34942 – 00100,  
NAIROBI.**

Hard copy **MUST** be sent via post office, courier or hand delivered to our offices in KAWI House, on 3<sup>rd</sup> Floor, Human Resource Office. Further, candidates **MUST** fill an online form on our website.