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ADDENDUM NO. 1

Our ref: KETRACO/892/0015/2025-26

4TH MARCH 2026

Notice to all Bidders.

RE: TENDER FOR PROVISION OF SECURITY SERVICES GUARDING TO KETRACO OFFICES, SUBSTATIONS AND INSTALLATION FOR CLUSTER 1 (NAIROBI, MT KENYA, COAST AND LOWER EASTERN REGION) FOR THE PERIOD 2026-2028 (TENDER NUMBER KETRACO/892/0015/2025-26)

The following amendments are made to the specified provisions of the TENDER FOR PROVISION OF SECURITY SERVICES GUARDING TO KETRACO OFFICES, SUBSTATIONS AND INSTALLATIONS FOR CLUSTER 1 (NAIROBI, MT KENYA, COAST AND LOWER EASTERN REGION) FOR THE PERIOD 2026-2028 (TENDER NUMBER KETRACO/892/0015/2025-26). Save where expressly amended by the terms of this addendum, the Principal Tender Document shall continue to be in full force and effect. Find herein the ADDENDUM, consisting of four (4) pages into the Principal Tender Documents.

Tender Addendum and clarification NO 1

NO	EARLIER REQUIREMENT	SUPPLIER CLARIFICATION	AMMENDMENT
1	MANDATORY REQUIREMENT NO.13 PROVIDE EVIDENCE OF GUARDS' MANPOWER CAPACITY OF NOT LESS THAN 4,000 CURRENTLY ENGAGED. ATTACH CERTIFIED DECEMBER 2025 PAYROLL.	N/A	PROVIDE EVIDENCE OF GUARDS' MANPOWER CAPACITY OF NOT LESS THAN 3,000 CURRENTLY ENGAGED IN FORM OF CERTIFIED SOCIAL HEALTH AUTHORITY (SHA) REMITTANCE FOR THE LAST THREE MONTHS i.e NOVEMBER 2025, DECEMBER 2025 AND JANUARY 2026.

2	1.3 FOR AVOIDANCE OF DOUBT, A TENDERER SHALL NOT BE DISQUALIFIED FOR FAILURE TO ATTEND A SITE VISIT	<p>PLEASE EXTEND PRETENDER SITE VISIT TO 6TH MARCH 2026 AND IF THE REQUEST IS ALLOWED, PLEASE LET US KNOW. ALSO CONFIRM THAT WHETHER A BIDDER FAILS TO ATTEND THE SITE VISIT, THE BIDDER WON'T BE DISQUALIFIED ON THAT AND SITE VISIT CRITERIA WON'T BE USED TO DISQUALIFY ANYONE AS INDICATED IN POINT 1.3 UNDER EVALUATION AND QUALIFICATION CRITERIA.</p> <p>KINDLY REMOVE THE EVALUATION REQUIREMENT THAT SITE VISIT FORM SHOULD BE ATTACHED BY THE BIDDERS.</p>	<p>FOR THE AVOIDANCE OF DOUBT, SITE VISIT ATTENDANCE SHALL BE MANDATORY. A TENDERER WHO FAILS TO ATTEND THE SITE VISIT SHALL BE DISQUALIFIED FROM FURTHER PARTICIPATION IN THE TENDER PROCESS.</p> <p>FURTHER, THE PRE-TENDER SITE VISIT IS EXTENDED AS FOLLOWS:</p> <ul style="list-style-type: none"> i. 6TH MARCH - ISINYA SUBSTATION AT 1000HRS. ii. 9TH MARCH 2026 – SUSWA SUBSTATION AT 1000HRS.
3	N/A	N/A	RELIEVERS WILL BE PROVIDED BY THE WINNING SERVICE PROVIDER TO ALL WORK ASSIGNMENTS AT NO ADDITIONAL COST.



<p>4</p>	<p>TABLE NO.12 (TECHNICAL EVALUATION FORM)</p> <p>TECHNICAL REQUIREMENT NO.6:</p> <p>PROVIDE A MINIMUM OF FIVE LETTERS OF RECOMMENDATION FROM REPUTABLE ORGANIZATIONS, EACH REFLECTING A CONTRACT VALUE OF AT LEAST KSHS. 5,000,000.00 PER MONTH WITHIN THE PAST THREE YEARS. THE COMPANY MUST DEMONSTRATE DEPLOYMENT OF AT LEAST 250 GUARDS ACROSS THESE ORGANIZATIONS. A MAXIMUM OF TWO RECOMMENDATION LETTERS MAY BE PROVIDED FROM THE SAME ENTITY. (2 MARKS FOR EACH LETTER OF RECOMMENDATION)</p> <p>TOTAL 10 MARKS</p>	<p>N/A</p>	<p>THE TECHNICAL REQUIREMENT HAS BEEN SPLITTED AS FOLLOWS:</p> <p>PROVIDE A MINIMUM OF FIVE LETTERS OF RECOMMENDATION FROM REPUTABLE ORGANIZATIONS, EACH REFLECTING A CONTRACT VALUE OF AT LEAST KSHS. 5,000,000.00 PER MONTH WITHIN THE LAST THREE (3) YEARS (2023,2024&2025). (EACH LETTER EARNS 1 MARK) TOTAL 5 MARKS.</p> <p>THE COMPANY MUST DEMONSTRATE DEPLOYMENT OF AT LEAST 250 GUARDS IN FIVE (5) ORGANIZATIONS IN FORM OF RECOMMENDATION LETTERS FOR THE PAST FIVE YEARS (2021-2025). (1 MARK FOR EACH LETTER OF RECOMMENDATION) TOTAL 5 MARKS.</p> <p>BIDDERS SHALL ATTACH ALL REQUIRED DOCUMENTS FOR THE ABOVE TWO (2) TECHNICAL REQUIREMENTS UNDER TECHNICAL REQUIREMENT NO.6 IN THE E-GP PORTAL.</p>
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5	NUMBER OF YEARS THAT THE FIRM HAS BEEN PROVIDING SECURITY SERVICES. A. MORE THAN 12 YEARS - 5 MARKS B. BETWEEN 5 AND 12 YEARS - 3 MARKS C. BELOW 5 YEARS - 2 MARKS	N/A	NUMBER OF YEARS THAT THE FIRM HAS BEEN PROVIDING SECURITY SERVICES. A. MORE THAN 12 YEARS - 10 MARKS B. BETWEEN 5 AND 12 YEARS - 6 MARKS C. BELOW 5 YEARS - 3 MARKS
6	ITT REFERENCE & TDS DETAIL NO. 24 : THE DEADLINE FOR TENDER SUBMISSION IS 09/03/2026 10:00:	N/A	ITT REFERENCE & TDS DETAIL NO. 24: THE DEADLINE FOR TENDER SUBMISSION IS 13/03/2026 1000HRS

All other terms and conditions of the tender remain the same.



For: MANAGER, SECURITY SERVICES



HEAD OF PROCUREMENT

Tender Addendum No. 1 of Tender No. KETRACO/892/0015/2025-26 has been received and incorporated in the Tender Documents.

Name of Tenderer (*in block letters*):

Signature:

Date:

Signed for the Tenderer by (*Name in block letters*):

In the office bearer capacity of:


