

Our Ref: KETRACO-PT-015-2025-2026

17th June 2026

Notice to all Bidders,

ADDENDUM NO. 1

RE: TENDER FOR PROVISION OF MEDICAL INSURANCE BROKERAGE SERVICES FOR
FINANCIAL YEAR 2026-2028 - TENDER NO. KETRACO-PT-015-2025-2026

The following clarifications are made to the tender for PROVISION OF MEDICAL INSURANCE BROKERAGE SERVICES FOR FINANCIAL YEAR 2026-2028 for Tender No. KETRACO-PT-015-2025-2026.

Except as expressly amended by this Addendum, the Principal Tender shall remain in full force and effect.

No.	Particulars of Query or Clarification	KETRACO Response
1.	<p>We request for consideration to Mandatory Requirement <u>2.3.3.12</u> <i>Must have Solvency Margin of not less than 150% in 2024 or 2025 and provide evidence,</i></p> <p>Kindly <i>revise it to 120%</i> to make it open and competitive.</p>	<p>The Solvency Margin requirement under Requirement <u>2.3.3.12</u> is an indicator of the financial strength, stability, and risk-bearing capacity of the proposed underwriter.</p> <p>Given the nature of Medical Insurance and the need for consistent claims settlement and service delivery, KETRACO considers it prudent to engage underwriters that demonstrate a strong financial position.</p> <p>The requirement of a minimum solvency margin of 150% provides assurance regarding the underwriter's ability to meet its obligations, absorb adverse experience, and sustainably support the Scheme throughout the contract period.</p> <p>KETRACO considers this requirement reasonable in safeguarding the interests of its members and beneficiaries. The requirement shall therefore remain as provided in the tender document.</p>



<p>2.</p>	<p>We take note of the technical evaluation criteria 2.3.2.7 that requires the team leader to attach a copy of the Master's Degree in Insurance/Finance/Economic/Actuarial Science.</p> <p>However, we noted for other technical staff you have asked for qualification in insurance/finance/economics/business management/ administration, whereas for the team leader you have not included business management/ administration please confirm if this is an omission and update.</p>	<p>Criteria on the Team Leader and the Deputy Team Leader has been amended as follows:</p> <p>Team Leader</p> <p>Attach a Master's Degree in Insurance/Finance/Economic/Actuarial Science./ Business Management or Business Administration.</p> <p>Deputy Team Leader</p> <p>Attach a Bachelor's Degree in Insurance/Finance/Economic/Actuarial Science./ Business Management or Business Administration.</p>
<p>3.</p>	<p>We noted Mandatory Requirement for Broker's.</p> <p>2.3.1.13: Bidder Must be registered with the Commission of Insurance as a Medical Insurance Provider for current year and a copy of the current license be submitted</p> <p>The above required license applies to broker/ providers who offer fund management services. However, all licensed brokers can offer medical Insurance services without the requested license. Since your scheme is fully insured, a broker does not need to have an MIP license to offer the services requested.</p>	<p>The Requirement in Clause 2.3.1.13 Remains Mandatory and unchanged. Bidders submitting proposals must provide a valid current-year Commission of Insurance Medical Insurance Provider (MIP) license.</p> <p>We acknowledge that a valid Insurance Brokerage License permits a broker to provide brokerage services for a fully insured medical scheme.</p> <p>However, KETRACO's evaluation criteria are designed to assess the level of medical insurance expertise, specialization, experience, and institutional capacity of bidders beyond the minimum requirements.</p> <p>This procurement specifically relates to the provision of medical insurance services, and KETRACO considers it necessary to evaluate bidders against criteria that are directly relevant to the subject matter of the tender.</p> <p>Given the size, complexity, and strategic importance of the medical scheme, KETRACO's intention in including this requirement is to evaluate the proven capability of both the broker and the proposed underwriter in the provision and management</p>

Jlgwz

		<p>of medical insurance services. This requirement is intended to demonstrate specialization and institutional capacity in medical insurance and to ensure that the successful bidder possesses the requisite expertise and capability to effectively support the Scheme throughout the contract period.</p> <p>KETRACO considers this requirement reasonable and relevant to the nature of the services being procured and, therefore, the requirement shall remain as provided in the tender document</p>
4.	Past Performance	<p>Bidders who have worked with Kenya Electricity Transmission Company in the last seven (7) years should provide recommendation letter(s) from KETRACO signed by the Accounting Officer on KETRACO's letterhead.</p> <p>This should be attached together with the required documents under Criteria 2.3.1.2</p>
5.	ITT 7.1 8.1-The Tenderer will submit any request for clarifications in writing to KENYA ELECTRICITY TRANSMISSION COMPANY LIMITED,P.O BOX 34942-00100,Email to kettenders@ketraco.co.ke to reach the Procuring Entity not later than 7 days before tender closing date.	This still remains the same
6.	ITT 23.1 - The deadline for Tender submission is: Date: 23rd June 2026 Time: 1030hrs EAT Tenderers shall only have the option of submitting their Tenders electronically. The electronic Tendering submission procedures shall be: ONLINE THROUGH SAP ARIBA.	This still remains the same
7.	ITT 26.1 -The Tender opening shall take place at: Physical Address: Kenya Electricity Transmission Company Limited, Kawi Complex, Block B, South C, Nairobi, Kenya, 2nd floor, Supply Chain	This still remains the same

JLgus

	Management Office. Date: 23RD JUNE 2026 Time: 1030HRS EAT	
--	---	--

APPROVED BY: SENIOR MANAGER, SUPPLY CHAIN MANAGEMENT

SIGNATURE

